

SW Area Training Committee Meeting Minutes
July 20th, 2017 Conference Call

Attendees: Tiffany Fralie (PEZ), Teresa Rigby (NM BLM), Tony Sciacca (AWIMA), Ken Watkins (ABZ), Rita Booth (WMZ), John Truett (AZSF), Ron Riise (NM-LNF)

July 20th, 2017 Agenda

- **Training Needs Assessment** –Ryan says he has only received 2 TNA reports and has not compiled the data at this time. Advised zone representatives to resend spreadsheets to Ryan, Jake and Tiffany.
- **Priority Trainee Program** – Rita stated that has had issues with individuals in her zone not understanding or knowing how the priority trainee program works. There are still individuals who are not aware how the program effects trainees getting assignments out of zone as a trainee. Rita believes there needs to be some better distribution of information, possibly a memo, stating how the program works and how best to get trainee assignments out of area to complete taskbooks.

Round Robin

- SEZ –No Report
- ABZ – Had previously sent TNA to Ryan, will resend.
- CWZ – No Report
- GLZ – No Report
- NAZ – No Report
- PEZ – Had previously sent TNA to Ryan, will resend.
- TAZ – No Report
- SNZ – No Report
- WMZ – Had previously sent TNA to Ryan, will resend.
- RO-BIA – No Report
- NM BLM – Will send an email for distribution of proposed changes to BLM specific positions listed in the Qualifications guide. Please respond to Teresa Rigby trigby@blm.gov with questions or concerns
- GATR – No Report
- AWIMA – If the region is not currently planning on putting on a smoke management course, the AWIMA is interested in hosting the course in conjunction with AZ State Forestry. Have volunteers to help teach all hazard plans and logistics course at the AWIMA. Tony has talked with AZ State on starting to coordinate training within the AZ State districts and looks to have a list of trainings on their website. AZ State Forestry is going to be listing an entry level job opening for IQS data entry. Job should be listed on the AZ State Forestry website 7/21/17

NEXT CONFERENCE CALL

August 17th, 2017 – 3rd Thursday of every month

1000 am NM Time / 0900 AZ Time

Phone number: 1-888-844-9904

Password: 4990680

SWATC Action Items

The following is the updated SWATC Action Item and Assignment List. Completed Action Items have been removed.

Topic	Action Needed	Responsibility	Date
Training Needs Analysis	▪ Training Needs Assessment completed and returned to Ryan Myers	▪ Myers	▪ June 8th
300/400 Course Cadre List	▪ Establish a working excel document for the SWATC to track Lead/Unit Cadre members for 300/400 level courses and specialty courses as identified.	▪ Fralgie/All	▪ Ongoing
Zone Training Websites	▪ Looking at providing a way for Zones to put their training on the SWA Training Website.	▪ Nuttall	▪ Ongoing